

Health and Adult Social Care Scrutiny Board

**Monday 10 July, 2017 at 5.30 pm
in Committee Room 2, at Sandwell Council House, Oldbury**

Agenda

(Open to Public and Press)

1. Apologies for absence.
2. Members to declare:-
 - (a) any interest in matters to be discussed at the meeting;
 - (b) the existence and nature of any political Party Whip on any matter to be considered at the meeting.
3. Minutes of the meeting held on 20 June, 2017.
4. Overview and Update on the Black Country Sustainability and Transformation Partnership.
5. Overview of Sandwell's Joint Strategic Needs Assessment.
6. Work Programme 2017/2018.

J Britton
Chief Executive
Sandwell Council House
Freeth Street
Oldbury
West Midlands

Distribution:

Councillor E.M. Giles (Chair);
Councillor Ahmed (Vice-Chair);
Councillor Meehan (Vice-Chair);
Councillors Crompton, Downing, Goult, O Jones, Hevican, S Jones, Lloyd and
Shaeen.

**Agenda prepared by Scrutiny Unit
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Minutes of the Health and Adult Social Care Scrutiny Board

20th June, 2017 at 12.30pm
at the Town Hall, West Bromwich

Present: Councillor E M Giles (Chair);
Councillor Ahmed (Vice-Chair);
Councillors Crompton, Downing, Hevican, Goult,
S Jones and Shaeen.

7/17 **Minutes**

Resolved that the minutes of the meeting held on 30th March, 2017 be approved as a correct record.

8/17 **Re-Establishment of Joint Health Scrutiny Arrangements with Birmingham City Council**

The Board was informed that, under health scrutiny legislation, local authorities were required to form joint committees to respond to National Health Service (NHS) consultations on proposals for substantial variations in NHS services that may affect residents of more than one local authority area. In addition, local authorities could proactively choose to form joint committees to consider health issues that crossed boundaries.

Since 2004 the Council had been establishing joint scrutiny arrangements with Birmingham City Council, to enable both informal working and the establishment of a formal committee. These arrangements had enabled Birmingham and Sandwell to jointly review and scrutinise matters relating to the planning, provision and operation of health services affecting both local authority areas.

Resolved that the arrangements for joint health scrutiny working with Birmingham City Council be re-established for 2017/2018 and that the following councillors be appointed to the Joint Health Overview and Scrutiny Committee:-

Councillor Ahmed
Councillor Downing
Councillor E M Giles
Councillor Lloyd
Councillor Shaeen

9/17 **Re-Establishment of Joint Health Scrutiny Arrangements with Wolverhampton City Council**

The Board was informed that, under health scrutiny legislation, local authorities were required to form joint committees to respond to National Health Service (NHS) consultations on proposals for substantial variations in NHS services that may affect residents of more than one local authority area. In addition, local authorities could proactively choose to form joint committees to consider health issues that crossed boundaries.

Since 2004 the Council had been establishing joint scrutiny arrangements with Wolverhampton City Council to enable both informal working and the establishment of a formal committee. These arrangements had enabled Wolverhampton and Sandwell to jointly review and scrutinise matters relating to the planning, provision and operation of health services affecting both local authority areas.

Resolved that the arrangements for joint health scrutiny working with Wolverhampton City Council be re-established for 2017/2018 and that the following councillors be appointed to the Joint Health Overview and Scrutiny Committee:-

Councillor Crompton
Councillor Downing
Councillor Giles
Councillor Hevican
Councillor Lloyd.

(Meeting ended at 12.43pm)

Contact Officer: Stephnie Hancock Democratic Services Unit 0121 569 3189
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Agenda Item 4

Health and Adult Social Care Scrutiny Board

10 July 2017

Overview and Update on the Black Country Sustainability and Transformation Partnership

The Board will receive an Update on the Black Country Sustainability and Transformation Partnership.

Agenda Item 5

Health and Adult Social Care Scrutiny Board

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Joint Strategic Needs Assessment

The Board will receive an overview on Sandwell's Joint Strategic Needs Assessment.

Health and Adult Social Care Scrutiny Board

10 July, 2017

Work Programme 2017/2018

1. Summary Statement

- 1.1 The Board is asked to consider its work programme for 2017/2018 and the establishment of any working groups as a vehicle to deliver the work programme.
- 1.2 Setting a work programme is an important stage in the scrutiny process. A well-planned work programme should focus on issues where scrutiny can add value, support the Council's 2030 Vision and enhance the services that the Council delivers.
- 1.3 Following a review of the Council's governance structure, at its meeting on 16 May, 2017 the Council established four scrutiny boards and a scrutiny management board - Budget and Corporate Scrutiny Management Board - to deliver Sandwell's scrutiny function. The diagram at Appendix 1 sets out the structure. The Council appointed two vice-chairs to each scrutiny board, who will take the lead on a topic from within their respective Board's terms of reference, reporting back to the Board the findings of that work.
- 1.4 The Terms of Reference of this Board is attached as Appendix 2.
- 1.5 Officers from Democratic Services have been co-ordinating the gathering of suggested topics for the five scrutiny boards' work programmes for 2017/2018. This process has included:-
 - contacting all councillors seeking their suggestions;
 - contacting directors for suggestions;
 - seeking suggestions from staff via the Council's weekly communication email.
- 1.6 As well as reflecting the Council's 2030 Vision, work programmes should reflect local needs and priorities. Scrutiny welcomes and values suggestions for its work programmes from the public.

Suggestions were therefore also sought from the public via the Council's social media platforms and newsletters. Around 60 suggestions were received.

- 1.7 Appendix 3 sets out the suggestions received from all sources relating to this Board's terms of reference, it includes incomplete reviews from 2016/2017 that are now within the remit of this Board.
- 1.8 The prioritisation tool is attached as Appendix 4, which the Board should utilise in determining its work programme.
- 1.9 The Budget and Corporate Scrutiny Management Board has responsibility for approval of work programmes to ensure that there is efficient use of resources and that potential for duplication of effort is reduced.

2. Recommendations

- 2.1 That the Board considers the suggestions received from members, partners and the public and, using the Scrutiny Prioritisation Tool, determines its draft work programme for 2017/2018.
- 2.2 That the Board gives consideration to the establishment of working groups to support its two vice-chairs on delivery of their key areas of responsibility.
- 2.3 That the Board submits its draft work programme for 2017/2018 to the Budget and Corporate Scrutiny Management Board for approval.

Darren Carter
Executive Director-Resources

Contact Officer

Stephnie Hancock
Scrutiny Officer
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3. Strategic Resource Implications

- 3.1 The Scrutiny function is directly supported by Scrutiny Officers within the Council's Governance service, with technical expertise and evidence on specific matters provided by officers within the various directorates of the authority.
- 3.2 The strategic resource implications of the topics selected for scrutiny will be identified and reported to members on a case by case basis.

4. Legal and Statutory Implications

- 4.1 Local Government Act 2000 states that Councils operating executive arrangements must also make provision for the appointment of overview and scrutiny committees.
- 4.2 Further powers relating to overview and scrutiny are set out in the Police and Justice Act 2006, the Localism Act 2011, the Police Reform and Social Responsibility Act 2011 and the Health and Social Care Act 2012.

5. Implications for the Sandwell Vision 2030

- 5.1 A series of ambitions for Sandwell were developed around key themes identified by the Cabinet. The Sandwell 2030 Vision and 10 ambitions will provide a new vision for Sandwell and subsequently a new Performance Management Framework that replaces the Council's scorecard.
- 5.2 Following consultation and engagement with the public and partners around developing the new vision for Sandwell, the Council will be formally considering and adopting the Sandwell Vision 2030 at its meeting on 18 July, 2017. The vision and the ten ambitions drives both the Council's own business and budget planning process and drives wider partnership activity in Sandwell.
- 5.3 The Council's vision focuses on creating a resilient borough in terms of both Sandwell's people and the place and ambition to:
 - 1. Raise aspirations and resilience
 - 2. Healthier for longer and safer
 - 3. Young people to have skills for the future
 - 4. Raising the quality of schools
 - 5. Lowering crime and ASB
 - 6. Excellent public transport to the region and beyond
 - 7. Major new housing along transport routes and employment sites

8. Create environments in the six towns where people chooses to live
9. Hosting industries of the future
10. National reputation for getting things done

5.4 The ambitions have been factored into work programme planning for 2017/18 and each report will identify the ambition that is relevant to the topic of the report.

6. Background Details

6.1 Scrutiny is a member-led function. It is vital that scrutiny members take responsibility for both drawing up and managing their own work programme. The work programme is a working document and should be flexible to respond to new or urgent issues and members can add, remove, and defer items as necessary. A work programme will provide a clear picture to the public and partners of planned scrutiny activity for the year.

6.2 An effective scrutiny work programme should reflect a balance of activities:-

- holding the executive to account
- holding partners to account
- policy review and development
- performance management
- public and community engagement

6.3 Work programmes should be based on sound criteria with a clear rationale for each item. The Scrutiny Team has developed the attached Prioritisation Tool to support the Board through the work programming process. The tool has proven to be a sound method for developing a robust work programme and has been requested by and shared with neighbouring authorities.

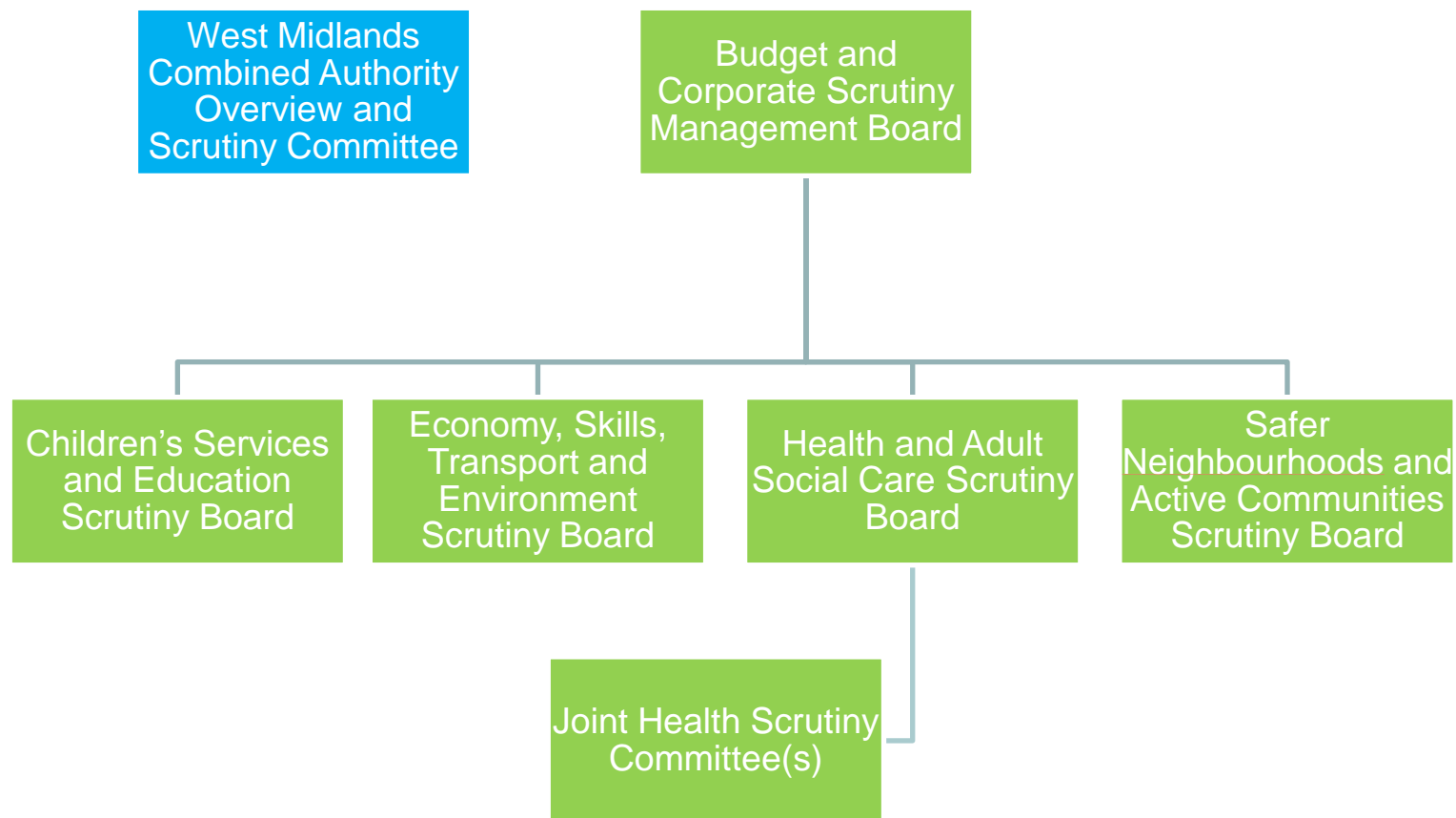
6.4 In addition to the prioritisation tool a template has been developed to focus each item on the work programme to be signed off by the Chair of the Board. The 'Item Brief' template will identify the following:-

- the reason for and purpose of the item;
- the intended outcome(s);
- links to the Council Vision;
- any specific lines of enquiry requested;
- the lead Director.

6.5 In-depth reviews identified for inclusion in the work programme will be subject to the completion and agreement of a 'Scoping Document'. This document is used to set parameters for the review, identify work tasks and to ensure the work remains focussed and on track. The Scoping Document will identify the following:-

- the reason for and purpose of the item;
- the intended outcome(s);
- links to the Council Vision;
- any specific lines of enquiry requested;
- the lead Director and key officers;
- existing data sources relevant to the topic;
- review work programme (reports, visits, workshops, focus groups etc.)

It should be noted that Scoping Documents are living documents and will be revisited throughout the life of the review to ensure it remains relevant, focussed and possible to deliver.



Health and Adult Social Care Scrutiny Board

Terms of Reference

As set out in the Scrutiny Procedure Rules contained in Part 4 of the Council's Constitution to scrutinise recommendations, consider referrals under the Call for Action process, and contribute to decision making and policy development through pre-decision scrutiny processes in relation to the following matters:-

- (1) services for older and vulnerable adults;
- (2) local safeguarding arrangements for adults;
- (3) whole life services for people with disabilities and/or learning disabilities;
- (4) mental health services;
- (5) dementia services;
- (6) Public Health;
- (7) the activities of NHS Trusts, Clinical Commissioning Groups (CCGs), NHS England, Health and Wellbeing Board and Healthwatch;
- (8) the Better Care Fund;

In relation to the council's relevant regulations and directions made under the Health and Social Care Act 2001; all functions of the Council contained in the National Health Service Act 2006; the Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002; the Health and Social Care Act 2012 and related regulations the Board will;

- (a) make reports and recommendations to relevant NHS bodies, relevant health service providers and commissioners, the Secretary of State or Regulators;
- (b) be responsible for initiating the response to any formal consultation undertaken by relevant NHS Trusts and CCGs or other health providers or commissioners on any substantial development or variation in services;
- (c) participate with other relevant neighbouring local authorities in any joint scrutiny arrangements of NHS Trusts providing cross-border services;

- (d) refer a proposed substantial variation in service delivery to the Secretary of State, subject to the agreement of the Chair of the Scrutiny Board who will hold the power of veto in respect of any proposed referral of a substantial variation to the Secretary of State.
- (e) review and scrutinise the decisions made or actions of the Health and Wellbeing Board.

The following issues were put forward as part of the public consultation on scrutiny work programmes and the Board is advised to utilise the prioritisation tool attached at appendix 4 to determine which issue it would like to place on its Work Programme for 2017/2018.

- Services/Support for Disabled People
- Care of the Elderly
- Quality of Mental Health Services
- Disabled Facilities Grant – commissioning services.

During 2017/2018 the Board, along with the former Housing Scrutiny Board, established a Joint Working Group to carry out a review of the Council's policies on aids and adaptations. As this review was not completed during 2016/2017, and crosses terms of reference of two scrutiny boards, the Budget and Corporate Scrutiny Management Board will need to determine which scrutiny board completes the review.

